

Present: Selectman Mark W. Lynch, Selectman Jeffrey D. Jones, Town Administrator Brendhan Zubricki, Selectmen's Assistant Pamela J. Witham, and Gloucester Times Reporter Mike Farrell.

Acting Chairman Jeffrey D. Jones called the meeting to order at 7:00 p.m. in the T.O.H.P. Burnham Public Library and announced that the Board would hear Public Comment. There was no one present from the public to offer any comment.

The Town Treasurer/Tax Collector, Virginia Boutchie, appeared before the Selectmen to request their approval and signatures on the BAN for the Board of Public Works Barn in the amount of \$257,900 and the Permanent Note for the Pond Street Water Project in the amount of \$185,000. A motion was made, seconded, and unanimously Voted to approve and sign the documents. Town Clerk Sally Soucy joined the meeting to witness the signatures of the documents. Following the signing, the Treasurer/Collector and the Clerk left the meeting.

In other business, a motion was made, seconded, and unanimously Voted to approve an encumbrance of \$37.56, from Veterans Ordinary Benefits, for a bill that was submitted after the end of the fiscal year.

A motion was made, seconded, and unanimously Voted to approve and sign the weekly warrant in the amount of \$1,083,408.69.

A motion was made, seconded, and unanimously Voted to approve and sign the minutes for the July 14, 2008, Selectmen's Open Meeting and the minutes for the July 14, 2008, Selectmen's Executive Session.

A motion was made, seconded, and unanimously Voted to approve a request from the Treasurer to transfer accrued interest in the amount of \$3,625.00 from the Luther T. Burnham account to another account to facilitate warrant payables as required.

A motion was made, seconded, and unanimously Voted to approve a request to change the manager of the Cape Ann Golf Course Corp. d/b/a the Fairway Pub from George Stavros, Sr. to James N. Stavros.

A motion was made, seconded, and unanimously Voted to approve the signature by the absent Chairman Randall on two letters requesting past due payment of Conomo Point rent and real estate taxes for 138 and 153 Conomo Point Road.

The Selectmen signed a replacement appointment card for Roger Ball, Firefighter.

A motion was made, seconded, and unanimously Voted to approve the following appointments to the Auxiliary Fire Department as requested by Paul Doucette, Deputy Chief of the Board of Fire Engineers:

David W. Barrett	Christian Hassel	Heather Osborn
Josh Butler	Cory Jackson	Randie Reader
Dexter Doan	Anthony Lafata	Robert Rose III
Warren Grant Jr.	Keith Muise	Nick Silva
Warren Grant III	Dennis Pyburn	Jonathan Tiplady

A motion was made, seconded, and unanimously Voted to appoint Eian Woodman to the position of Fire Chief in the Auxiliary Fire Department as requested by Deputy Chief Paul Doucette.

A motion was made, seconded, and unanimously Voted to grant the following licenses:

Antiques License:

- Gardiner Wonson, d/b/a Gardiner Wonson's Antiques @ 166 Eastern Avenue.

One-Day Wine and Malt License:

- Woodman's Inc., Lawrence D. Woodman, Manager, for use on Monday, August 18<sup>th</sup>, 2008, between the hours of 3:00 – 10:00 p.m. within the confines of 125 Main Street.

The Selectmen were reminded of the following items:

- The Planning Board will be meeting on Wednesday, August 6<sup>th</sup> at 7:30 p.m. in the T.O.H.P. Burnham Public Library.
- The next Board of Selectmen's meeting will take place at 7:00 p.m. on Monday, August 11<sup>th</sup> in the T.O.H.P. Burnham Public Library.
- The Music Festival will be held on Saturday, August 16<sup>th</sup>, 2008 at Centennial Grove.
- The Essex Clamfest will take place on Saturday, October 25<sup>th</sup>, 2008 from 11:00 a.m. to 4:00 p.m. at Memorial Park.

Catherine and Kevin Steen of Forest Avenue appeared before the Selectmen to discuss their views regarding the need for more stringent bylaws controlling dogs. In lieu of a leash law, they thought that perhaps the bylaws could be amended at a Town Meeting to read that owners of dogs will be required to have their dogs under control at all times, including both on and off of a leash. The Selectmen agreed to consider such an article for a future Town Meeting. Mr. and Mrs. Steen left the meeting.

Brendhan Zubricki presented his Town Administrator's Report for the period covering July 12<sup>th</sup> through July 25<sup>th</sup>, 2008, regarding the following items:

Town Building Study Group: Mr. Zubricki reported that the Study Group is still waiting for the Library Trustees to present their views and opinions in relation to their future needs of the Town Hall and the Library. He said that one of the Study Group members is

recommending that the Selectmen consider hiring an architect to execute a preliminary study and design of a suitable building to house the Police Department, the Town Offices and possibly the Library. Use of the school for Town Offices is no longer an option. Mr. Zubricki said that School District Officials have informed him that there will not be a significant amount of space freed up when the sixth grade is moved from the Essex School to the new building in Manchester and use of the free space has already been requested by several school programs. The School Superintendent has told Mr. Zubricki that the School may be able to provide a temporary site for operation of Town business in the event of an emergency and that the School Board is having ongoing discussions on that matter.

Trench Permitting Authority: Mr. Zubricki said that Town Counsel has issued a Memorandum to Municipal Clients regarding the evolving status and requirements of the new Trench Permitting Authority Law that is expected to become effective in January 2009. In addition, the Town's insurance carrier, MIIA, will be hosting a conference in the Fall to educate city and town officials. Also, the Department of Occupational Safety has posted a great deal of information about the new law on their website. Mr. Zubricki said that he is planning on attending the MIIA conference and the Selectmen suggested that the proposed future designee for the Town's Trench Permitting Authority also attend the seminar.

Provision of Ipswich Municipal Water to Essex Address: Mr. Zubricki said that the people who are purchasing the old lobster business on the side of the Castle Neck River have requested permission from both the Town of Ipswich and the Town of Essex to connect the business to Ipswich's municipal water. The Town of Essex's waterline currently ends about one mile from the business. Ipswich's waterline ends at the town line which is the Castle Neck River. The Ipswich waterline would only have to cross under the river to reach the property. Mr. Zubricki said that there are several Essex residents in the Chebacco Lake area that currently use Hamilton water. The purchasers of the old lobster store plan to operate the business as an ice cream shop and need to update the old system to modern standards. The Town of Ipswich has agreed to provide them with Ipswich water. A motion was made, seconded, and unanimously Voted to approve the provision of Ipswich Municipal Water to the property at 241 John Wise Avenue (Map 21, Lot 1), provided that all necessary permitting of any kind in each community is applied for and adhered to.

Mr. Zubricki reported that Chairman Randall would like to discuss a solar power program at the next Board of Selectmen's meeting, as well as the idea of having the chairpersons of various Town boards and committees meet with the Selectmen in an attempt to coordinate focus and duties. Chairman Randall has also reported that he is working on arranging a joint meeting with appropriate Manchester/Essex officials to discuss the sharing of a professional city/town planner.

Mr. Zubricki said that he had met with Representative Verga, National Grid officials, representatives from Senator Tarr's office, and Chairman Randall this morning to discuss the possible permanent relocation of utility wires on the Causeway during the Route 133 Reconstruction project. He said that National Grid would be happy to perform the

relocation of the wires provided that the cost is funded by either a surcharge to the rate payers or a lump-sum payment, neither of which appears to be feasible at this time.

Selectmen Lynch reported that the Conomo Point Planning Committee and the CPPC sub-committee have been working, with the help of the Town Administrator, on the Request For Proposals document for the services of a professional city/town planner which was authorized at the Annual Town Meeting in May 2008. He expects that the Committee will have a final draft of the proposal in the near future.

There being no further business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting at 7:35 p.m.

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
Jeffrey D. Jones